

Head of School: Helen Bingham Assistant Head of School: Bridget Rundle

4th April 2019

Dear Parent/Carer

New Kids Club provision pricing structure and booking system

All bookings from the 23rd April will need to be made via ParentPay for breakfast and after school club. We will be using ParentPay for booking your sessions in the same way you choose you school lunches.

Attached are some instructions on how to make these bookings. It is essential you book online for these sessions as this information will be used to ensure we have sufficient staff the breakfast and after school club.

The new pricing structure for the breakfast and after school provision will be:

Breakfast Club	7.45–8.30am - £4.50
After School	3.00-4.15pm – £4.50
After School	3.00-5.30pm – £8.50

Siblings will still be entitled to a 25% discount but this will be refunded to you after booking.

The booking system will close at midnight the night before for morning bookings and 9.30am on the day required for afternoon bookings.

If you have an emergency booking or require to cancel your place at short notice please contact the school office.

Yours faithfully

Miss Bingham

Head of School

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ParentPay booking instructions

Once logged in click on meal bookings

Select Breakfast - 7.45am-8.30am for breakfast bookings

Select Afternoon – 3.00pm-4.15pm for the first afternoon slot

Select After School – 3.00pm- 5.30pm for the second slot

Click on make or view bookings and then select the time slots you wish to book for.

Breakfast selection							
Previous week	Week commencing 1st Apr 2019 Next week						
Mon 1 Apr	Tue 2 Apr	🔒 Wei 3 Ap		Thu 4 Apr	Fri 5 Apr		
Book a session	Book a session		ok a session	Book a session	Book a session		
4					•		
		Boo	oking summary				
Show symbols Help H	<u>Hide info</u>						
Bookings added					0		
Bookings cancelled					0		
Cost of new bookings					£0.00		
Payment due					£0.00		

Once the bookings have been selected you can click confirm and pay for your bookings.

If you have any problems please do not hesitate to contact the office.